



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NBG-ARH

30 MAR 2005

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO, GUAM, THE VIRGIN ISLANDS AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

SUBJECT: Absent Without Leave (AWOL)/Dropped From the Rolls for IET Soldiers (DFR)
(NGB-ARH Memo# 05-027)

1. References:

a. AR 630-10, Absent Without Leave, Desertion, and Administration of Personnel involved in Civilian Court Proceedings, 22 December 2003

b. NGR 600-200, Enlisted Personnel Management, 1 March 1997

2. Purpose: To modify the orders publication authority for the Absent without Leave (AWOL) and Drop from the Rolls (DFR) Initial Entry Training (IET) Soldiers as outlined in AR 630-10.

3. This office has become aware that the orders currently being published (Format 440) are not causing the desired effect to allow the Joint Forces Command to separate the Soldier from the Army National Guard. Therefore, effective immediately the guidance set forth in paragraphs 5-6 and 5-7 of AR 630-10 will continue to be adhered to with one modification: in lieu of publishing a Format 440 order (attachment order) the Joints Forces command will publish a modified Format 510 discharge order (see enclosure). In coordination with the Army Human Resource Command-Alexandria, the following procedures were developed and will be followed to process AWOL IET Soldiers:

a. This order will only be published upon the states receiving official notification from the Active Component training installations that a Soldier is coded AWOL/DFR, and will be effective on the 30th day of AWOL status. The new modified separation order will assign the AWOL Soldier to his IET unit of assignment. These new procedures will streamline the ability of both the State and the Training Installation to timely process Soldiers who have been reported AWOL during their Initial Entry Training.

b. Upon the execution of the state separation order, the Soldier's personnel records will be closed out and forwarded either by certified mail or express mail to the Unit Commander of the Basic Combat Training (BCT) or Advanced Individual Training (AIT) unit which will be listed on the notification from the BCT/AIT Station.

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6. The Points of Contact are MSG Sean L. Metaxas, NGB-ARH at (703) 607-3401 or DSN 327-3401 and CW5 Rodger L. Shuttleworth, HRC-A at (703) 325-5067 or DSN 221-5067.

Encl



TAMMY L. MIRACLE
COL, NGB
Chief, Personnel Policy
and Readiness Division

**STATE OF GEORGIA
MILITARY DEPARTMENT
1401 Deshler Street SW
Fort McPherson, Georgia 30330-2000**

ORDERS 05-080-0001

21 March 2005

SMITH, John Doe 999-99-9999 PVT 1108th AVCRAD Fort McPherson, GA
30330-2000

You are discharged from the Army National Guard and assigned to component indicated on the day following the effective date.

Assignment: By direction of the Secretary of the Army, you are released from attachment and assigned to Co A, 46th AG Bn (W2LSC1), Fort Knox, Kentucky 40121

Effective date: 0001 hours, 12 January 2005, VOCO 12 January 2005

Type of Discharge: Uncharacterized

FOR ARMY/ARNG USE:

Authority: Paragraph 8-5a, NGR 600-200 (CW) and AR 630-10

Format: 510 (modified)

FOR THE ADJUTANT GENERAL:

* TAG-GA *
* OFFICIAL *

THOMAS L. JONES
COL, GS, GAARNG
Director of Military Personnel

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Cdr, U.S. Army Reserve Command, ATTN: AFRC-PRP-E (1)

PVT SMITH (3)

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